



SDWEG Manuscript Review Committee

Manuscript Preview Submission Form

Complete and Mail to: Bob Doublebower, 1737 Mallow Ct., Carlsbad, CA 92011 with Application Fee.

..... then,
Submit 3 pg. Preview Submission digitally in MS Word to vp@sdwritersguild.org

Name _____ email _____

Address _____

Title _____ Genre: [] Fiction [] Non-Fiction [] Memoir

I understand and represent that I am a member of SDWEG, and I am the author of the enclosed Preview Pages and of the manuscript I intend to submit for consideration by the Manuscript Review Committee (MRC). The Preview Pages are the first three (3) pages of the manuscript I intend to submit in accordance with the SDWEG policies and procedures. See "Policies and Procedures", and Formatting Guidelines, attached.

Signature of Author _____ Date _____

For MRC Use Only						
Submission No. _____	Applic Prev Received	30 pg Request'd	30 pg Sent	Result Sent		
Scoring:	Rev	Rec'd.	Yes	Applic	x 5	Sum
						Sum Y _____ % _____
						Result: _____
<small>07/15/20rev</small>						

POLICIES AND PROCEDURES:

- I understand that my name or other identifying information shall not appear on the pages I am submitting electronically.
- If I submit more than three (3) pages, I understand that the MRC will not consider pages in excess of three.
- After the review of my Preview Pages, the MRC may reject consideration of any additional pages. Upon rejection, the MRC will return the submission fee check.
- If my Preview Pages are rejected, I may revise and resubmit them, along with a new application fee, but I have no right to dispute or appeal the findings of the MRC regarding its Preview critique, or any subsequent critiques.
- If my Preview Pages are accepted, I will be notified to submit up to thirty pages conforming to the Formatting Guidelines, below, for the completion of MRC review, and the Application Fee will be deposited.
- Additional information may be found at www.sdwritersguild.org.

Anticipated Timeline: From receipt of Application + Fee, or receipt of Preview Submission MS Word file, whichever occurs last, to Results of Preview - - - - 10 days
From receipt of 30 pg. MS Word file to Results - - - - 3 weeks

SCORING : The MRC reviews the Preview Pages, without scoring, to determine whether submission of the Maximum Pages is warranted. If the Preview Pages, which must be the first three pages of the Maximum Pages, are approved, the MRC will request for evaluation the Maximum (30) Pages.

The completed Evaluation Forms will be provided to the author along with any annotated text.

For scoring criteria, please see genre-specific Evaluation Forms at

<https://sdwritersguild.org/manuscript-review-2/>

To obtain a higher recommendation, the Maximum Pages can be revised and re-submitted. The re-submission will not require the Preview Submission, but it will require an additional \$20.00 evaluation fee. Meaningful revisions are required to be eligible for re-submission.

REQUIRED FORMATTING GUIDELINES *Any submission not conforming to these guidelines will be returned.*

Submissions to the MRC must conform to the formatting expected by agents and

editors. Moreover, the following is tailored to the MRC requirement of author/reviewer anonymity and the MRC's internal processing needs.

Margins 1" on all four sides

Spacing: Double spaced

Font Type and Size: Courier or Times New Roman, Size 12

First Page: indicate Title and genre (fiction, nonfiction or memoir).

Omit name of author or any identifying information.

Please provide "Submission No. _____" **Header** on first page,

Number all pages